

Guidelines for the use of data from the Latin American Registry of Assisted Reproduction [Registro Latinoamericano de Reproducción Asistida (RLA)]

The Latin American Registry of Assisted Reproduction [*Registro Latinoamericano de Reproducción Asistida (RLA)*] is responsible for gathering, analyzing and publishing information concerning assisted reproduction cycles performed by member centers of the Latin American Network of Assisted Reproduction [*Red Latinoamericana de Reproducción Asistida (REDLARA)*]. This information may become available for purposes of research, under the following conditions:

1. All data provided shall be appropriately de-identified in order to maintain anonymity and will not, in any way, identify the centers that provide data.
2. All information provided will be in compliance with a confidentiality agreement provided by the RLA.
3. All research proposals must be submitted in writing to the RLA office (registro@redlara.com) and must include, but is not limited to:
 - A list, with the names and institutional affiliation of the principal investigator, collaborators and any other individuals, who will have access to the data.
 - Source of funding.
 - Objective, rationale, and planned methods of data analysis.
4. The RLA Scientific Committee, composed of two members from the RLA, two members from the Board of Directors appointed by the Executive Director of REDLARA, and if necessary, one or more professionals appointed *ad.hoc*, belonging to a center accredited by the RED, will review the proposal and send a reply to the principal investigator. No project may proceed without prior written approval from the Executive Director of REDLARA and the Director of the RLA.
5. For each proposal, the RLA office will assign a fee for access to the RLA database and for validation of the information. This fee will be proportional to the time RLA personnel assign to obtaining and preparing the data requested. This fee must be paid to the order of REDLARA prior to receiving any information. Proposals from centers accredited by the REDLARA will be exempt from this fee.
6. Access to the data will be permitted exclusively for the approved project. Subsequent requests for data analysis must be submitted as new research proposals.
7. All individuals involved in the research proposal, with access to the information provided by the RLA, must sign a confidentiality agreement.
8. Released data may not be copied or transmitted, in any form, to individuals who have not been included in the list of authorized persons and who have not signed a confidentiality agreement.
9. The RLA retains the right to require that any resulting manuscript or presentation be submitted to, and approved by, the RLA Scientific Committee. Such data may not be published or presented without prior approval by the RLA, who will also receive acknowledgement for its participation in providing data for such study.

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